

**MINUTES OF A MEETING
EXECUTIVE COMMITTEE
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

October 20, 2003 at 8:30 A.M.

At

Lake County Department of Job and Family Services

Committee Members Attendance

Joe Francesconi Bob Dawson
Eric Barbe
Nancy Brown

Staff Attendance

Donna Mona
Carol Anderson

Approval of Minutes from January 8, 2003 Executive Committee Meeting

Motion was made by Nancy Brown to approve minutes of January 8, 2003 Executive Committee Meeting and seconded by Eric Barbe. All approved, motion passed.

WIA Reauthorization Update

Joe Francesconi turned the WIA Reauthorization update over to Donna Mona. Ms. Mona reported there was nothing specific to report other than the information summary she previously sent out. The most recent update was May 2003. Bob Dawson suggested calling Mr. Steve Latourette's office for additional information, if any.

Joe Francesconi asked if the law was passed that would change the way dollars would be allocated which would give people individual accounts. Ms. Mona explained each person would receive \$3000 which is to be used towards the effort to become employed. This was supposed to come through the Workforce Investment Act. This is still pending and is separate from the reauthorization. Mr. Francesconi expressed his concern that if this law does go into effect, this will change how the program would be managed, our service strategy, our structure, as well as other changes. There was further discussion on the effects this law would have on the way committee decisions would be made

Robert Dawson asked if there were any associations that sends us the legislative alerts. Donna Mona reported we recently signed up for the National Association of Workforce Investment Board and will receive bulletins. We have not received any bulletins to date. Joe Francesconi asked Donna Mona to provide committee with any updates. Mr. Francesconi explained as an Executive Committee the committee should understand what, within the reauthorization guides/bullet points, would be critical for the committee to consider because this may have a significant impact on how to plan and strategize.

There was discussion on the approved State list of providers. Mr. Francesconi felt the requirements were too stringent. Due to the strict requirements, some people chose not to be on the list.

Mr. Francesconi reviewed the role of the WIB Board and the functions of the local board in conjunction with the committees.

Mr. Francesconi reviewed Donna Mona's informational handout on the performance results with the group.

Joe Francesconi congratulated Donna Mona and Pam Fiederer for their work on the grant application for the Third Frontier Internship Program in connection with Cathy Haworth of Economic Development, Lake Erie College, and Lakeland Community College. Ms. Mona reported that Pam Fiederer did the writing of the grant. The grant was approved for approximately \$53,000 over a two year period.

There was discussion on bringing new businesses into Lake County. Bob Dawson suggested the Workforce Investment Board be a more integral part of Lake County Workforce Development Team. Mr. Dawson suggested being more involved with Leadership Lake County; make more of a commitment to the area Chambers, attending meetings, etc.

Mr. Francesconi explained there were three main areas to direct attention to; 1) Work more closely with Economic Development; 2) identify additional funding for our Workforce Investment Area region; and 3) broader engagement with private sector.

Mr. Francesconi reviewed the informational handout he distributed to the group entitled "Taking Your WIB to the Next Level." There was discussion on the ability to compete with the global competition of the workforce, how to become more competitive, work ethics and how to create better work ethics.

There was discussion on the RFP's, the upcoming bidder's conference and the information that is sent out. The content of the legal notice posted for the bidder's conference was reviewed by Ms. Mona. Donna Mona reported that a group of LCDJFS staff reviewed our RFP. Ms. Mona obtained the RFP's from five surrounding counties. LCDJFS staff compared these RFP's to this agency's RFP. The group that reviewed the RFP's determined that LCDJFS Request for Proposal was not any more complex than other counties. The group made revisions to the RFP in order to make it more "user friendly."

MOTION FOR PERMISSION TO POST THE LEGAL NOTICE MADE BY NANCY BROWN AND SECONDED BY JOE FRANCESCONI. MOTION PASSED

There was discussion on the MOU's being completed by the One-Stop. Bob Dawson reported there are some revisions on the MOU which Marty Singer is currently working on. The upcoming One-Stop

Committee will begin discussions on cost sharing at the next One-Stop Committee Meeting which will be held on October 24th.

Joe Francesconi talked about the One-Stop Certification. There are no other counties certified to date. There are MOU's that have been approved. Once Lake County One-Stop becomes certified, Reed Act dollars can be applied for.

Recommendations From Program Review to the Executive Committee of the WIB to Approve Vendor Applications from August 20, 2003 Meeting.

The Committee reviewed the recommendations made by the Program Review and Coordinating Committee regarding Vendor Applications.

Joe Francesconi expressed concern for the lack of demand for jobs for A+Computer Maintenance and Repair program offered by Lakeland Community College. Mr. Francesconi is voting to approve the Program Reviews recommendation, however, suggests this be sent back to Program Review Committee to review again.

A MOTION WAS MADE BY BOB DAWSON AND SECONDED BY JOE FRANCESCONI TO APPROVE THE RECOMMENDATIONS MADE BY THE PROGRAM REVIEW AND COORDINATING COMMITTEE CONCERNING VENDOR APPLICATIONS. UPON DISCUSSION, MOTION PASSED.

Bob Dawson and Joe Francesconi will meet to discuss the 3 - 5 year plan.

ADJOURNMENT

There being no further business, meeting was adjourned.

