

**MINUTES OF A MEETING
EXECUTIVE COMMITTEE
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

January 11, 2005 at 8:30 a.m.

At

Lake County Department of Job and Family Services

Committee Members Attendance

Eric Barbe
Jeff Malish
Dave Kalina
Cathy Haworth

Staff Attendance

Bob Dawson
Marty Singer
Carol Anderson

A Motion was made by Dave Kalina and seconded by Cathy Haworth to approve the minutes of the March 5, 2004, Executive Committee meeting. All approved; motion passed. Jeff Malish of The Malish Corporation, abstained on the approval of minutes of the March 5th meeting as he was not a member of the Executive Committee at that time.

Bob Dawson reviewed the Request for Proposal (RFP) for computer training in the One-Stop Lab with the group.

Mr. Dawson reviewed the report of findings, recommendations and the corrective action plan of the Lake County's procurement policies and procedures. The Committee performed an Independent Cost Estimate relative to the Training RFP.

Bob Dawson talked about the performance of JPC Computer Learning Centers (current contractor) for the period of July 1, 2003 through June 30, 2004. JPC Learning Centers has a very good performance rate. The placement rate shows the training is still in demand.

Mr. Dawson explained there were two changes to this year's RFP. The language (*not less than 1.5 FTE*) was added; and, we are now requiring proposals to include pricing for contractor supplied software *AND* pricing utilizing software supplied by LCDJFS. Bob Dawson reviewed the tentative RFP schedule.

Resolution to Proceed:

A Motion was made to by Jeff Malish and seconded by Dave Kalina to approve the Resolution approving the program procurement and contracting schedule for Program Year 2005, and authorizes the LCDJFS to initiate the program procurement and contracting process for adult/dislocated worker Intensive Services and Training Services. All in favor; motion passed.

Ohio Technical College:

Bob Dawson reviewed Ohio Technical College Training Provider Review Summary . This is not a new program, but a request for a tuition increase to a currently approved program.

A Motion was made by Jeff Malish and seconded by Dave Kalina to approve a tuition increase to the Ohio Technical College Training Provider Agreement for the Truck Driver Class A CDL with Passenger Bus Driver Endorsement (Certificate) Program. All in favor; motion passed.

There being no other business, the meeting was adjourned.