

**MINUTES OF A MEETING  
EXECUTIVE COMMITTEE  
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

**July 26, 2007 @ 8:00AM**

**At**

**Lake County Department of Job and Family Services**

**Committee Members Attendance**

Jeff Malish  
Dave Kalina  
Cathy Haworth

Eric Barbe  
Pat McAteer

**Staff Attendance**

Bob Dawson  
Leslie Ryan

**Call to Order...**

Chairman Jeff Malish called the meeting to order at 8:05 AM.

**Approval of Minutes:**

A Motion was made by Cathy Haworth and seconded by Eric Barbe to approve the minutes of the January 25, 2007 Executive Committee meeting. All approved; motion passed.

**Report on current State and Local projects and initiatives:**

Bob Dawson updated the Committee on current projects and initiatives taking place at the State and Local level. Items reviewed and discussed included Career Advancement Accounts, Incumbent Worker Training Planning Grants, Mass Layoff Planning Grants, Rapid Response Outreach Funding, SkillsLink, Workforce Services Month and WorkKeys. The Committee then reviewed the pending 2007 WIA Waiver requests and the five Waivers that have been approved for use for PY07.

The Committee reviewed a summary of the Incumbent Worker Training activity from PY06 and a proposal for PY07 Incumbent Worker Training for Healthcare participants and Employers. The proposal included recommendations for the designation of funds for ITAs and Customized Training Agreements, a projection of ITA expenditures by Training Provider and a Customized Training Reimbursement Schedule based on employer size.

**Resolution to Proceed:**

Acting on behalf of the WIB, A Motion was made by Cathy Hayworth and seconded by Dave Kalina to request a 10% set aside of funds to be designated for Incumbent Worker Training for Healthcare Pathways Participants & Employers and that the proposed \$160,000 spending plan and guidelines be adopted. All approved; motion carried.

**Other:**

Bob Dawson advised the committee on the plans that are underway to develop a Manufacturing Pathways that would lead to Incumbent Worker Training for that sector.

Bob also presented a copy of a position paper addressing the WIB's concern over the potential \$335 million dollar rescission of WIA carryover funding that the House Appropriations Committee is considering for FY08.

PY07 WIB meeting dates were set for November 15, 2007; April 3, 2008 and June 12, 2008.

**Adjournment:**

There being no further business, Chairman Malish adjourned the meeting at 9:12 AM.

**PY 07**  
**Incumbent Worker Training**  
**for Healthcare Pathways Participants & Employers**

**Current count on individual Pathways' participants = 196**

- @ Lakeland Community College: 134 (68%)
- @ Auburn Career Center: 41 (21%)
- @ Willoughby-Eastlake City Schools: 21 (11%)

**10% set aside of WIA PY07 allocations = \$160,000 (prox)**

**Proposed PY 07 Spending Plan and Guidelines**

**Set aside for ITA(s) = \$85,000 (53 % of total set aside)**

**Set aside for Employer Customized Training = \$72,000 (47%)**

**Designated \$\$ for ITA(s) by Training Provider:**

- Lakeland Community College: \$50,000(59%) with a \$1,000 max per participant
- Auburn Career Center: \$25,000(29%) with a \$2,000 max per participant
- Willoughby-Eastlake City Schools \$10,000(12%) with a \$2,000 max per participant

**Designated \$\$ for Employer Customized Training Agreements:**

**Employer Customized Training (Max) Reimbursement Schedule:**

<u># Employees</u>	<u>Max Reimbursement @ 50%</u>
1,000 +	\$10,000
500 – 999	\$8,000
100 – 499	\$6,000
50 – 99	\$4,000
<50	\$2,000

**Projected Employer reimbursements for PY07:**

LHS/East	\$ 10,000
LHS/West	\$ 8,000
ACMC	\$ 10,000
Hospice	\$ 8,000
UH/ECC	\$ 6,000
UH/Geauga	\$ 6,000
UH/Geneva	\$ 6,000
UH/Conneaut	\$ 6,000
Chardon Healthcare	\$ 6,000
Western Reserve	<u>\$ 6,000</u>
	\$ 72,000