

MEETING MINUTES
Lake1Stop Partners
LAKE COUNTY WORKFORCE INVESTMENT BOARD
May 20, 2008– 10:00 am
At
Lake County Department of Job and Family Service

Partner Representatives in Attendance

Carol Darr, Painesville City Schools – ABLE
Marileyda Pfister, Rural Opportunities
Ginger Yanchar, NEIGHBORING
Jennifer Rooney, Mature Services
Allen Weaver, Lake County Port Authority
Traci Conkling, ORSC/BVR
Mary Spencer, Lake County JFS
Tom Schultz, Auburn Career Center
Jeff Yaist, Ohio Department of Job and Family Services
George Blasier, Goodwill Industries

Staff in Attendance

Bob Dawson
Leslie Ryan

Guests

Ron Weber, One Stop Coordinator @ ODJFS

Chairman Jeff Yaist called the meeting to order at 10:05 am and asked each attendee to introduce themselves to the group.

Minutes of the January 17, 2008 meeting were reviewed. Traci Conkling motioned for the approval of the minutes, seconded by George Blasier; all were in favor; motion carried.

Jeff introduced Ron Weber, One Stop Coordinator for the Bureau of Support Services at the Ohio Department of Job and Family Services. Ron distributed copies of the Gold Standard Continuous Improvement Program for Ohio's One-Stops and a Benchmark/Metrics guide and proceeded to give an excellent overview of the development, mission and processes of the program for all in attendance.

Jeff Yaist presented the Balanced Scorecard for Lake1Stop which was updated through March 31, 2008. Jeff explained the background of the One-Stop's goals and the Balanced Scorecard concept. Good to excellent progress is being made on all goals with the exception of the WorkKeys Career Readiness Certificate initiative. Bob Dawson addressed this area including what the challenges have been and what is being done to address it. Chairman Yaist was quick to point out that the vast majority of the areas on the scorecard were very positive reflecting that a lot of good things were taking place at Lake1Stop.

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Bob Dawson also presented and reviewed a report of Area #5's (Lake County) Second Quarter PY 07 WIA Performance showing that we are "Exceeding" or "Meeting" the performance Standard in all six Common Measures areas affecting adults. We have perfect performance in two of the three youth measurements but failed the new Literacy & Numeracy goal for Out-of-School Youth. We were "0 for 1" on this measurement because even though the exit youth entered employment, we were unable to get the youth to "post" test before the required time period ran out. The Out-of-School Youth program for PY 08 will include a provision for the payment of a significant stipend to encourage exiting youth to take the post TABE test.

Other reports distributed and discussed were the status of Lake County's Incumbent Worker Training Program and the status of the Lake1Stop Outreach Initiative.

Jeff Yaist presented the Lake1Stop Shared Cost Budget and explained that ODJFS will have five (5) full-time equivalents during PY 08. As a result, the budget for all other partners is lower than that the current budget. Jeff also explained the WIA/TRADE Integration initiative going on at Lake1Stop and the proposed customer flow chart was passed out.

Bob Dawson shared the WIB's recommendations for PY 08 Youth Providers and the Job Search Unit with the Partners and Leslie Ryan reported on Jobapalooza 2008.

Carol Darr announced that Painesville ABLE had secured a grant from the Cleveland Foundation to continue their work over the summer months. Jennifer Rooney announced the Mature Workers' 8th Annual Job Fair scheduled for May 29th from 9am-2pm at the Holiday Inn on Rockside Road in Independence.

There being no further business Jeff Yaist adjourned the meeting at 11:35 am.

Note...The next Partners Meeting will be scheduled for the fall after the new newly elected WIB Officers and Executive Committee have an opportunity to meet sometime in July.