

**MEETING MINUTES**  
**Lake1Stop Partners**  
**September 16, 2008– 10:00 AM]**  
**Lake County Department of Job and Family Service**

**Partner Representatives in Attendance**

Carol Darr, Painesville City Schools – ABLE  
Humberto Gonzales, Rural Opportunities  
Matt Battiato, ODJFS  
Traci Conkling, ORSC/BVR  
Doug Daugherty, Auburn Career Center  
Jeff Yaist, Ohio Department of Job and Family Services

**Staff in Attendance**

Bob Dawson  
Leslie Ryan

Chairman Jeff Yaist called the meeting to order at 10:05 AM and asked each attendee to introduce themselves to the group. Jeff announced that WIB Chair Dave Kalina had appointed Jennifer Rooney from Mature Services, Inc., as the Vice-Chair of the One-Stop Partners Committee.

Minutes of the May 20, 2008 meeting were reviewed. Traci Conkling motioned for the approval of the minutes, seconded by Carol Darr; all were in favor; motion carried.

Jeff Yaist presented the Balanced Scorecard for Lake1Stop which was updated through June 30, 2008 (the end of PY07) Jeff explained the background of the One-Stop's goals and the Balanced Scorecard concept. All the goals were met or were showing excellent progress with the exception of the WorkKeys Career Readiness Certificate initiative. Bob Dawson addressed this area including what the challenges were and what had been done to address them. This was a special initiative funded by a small special allocation which ended on June 30, 2008.

Bob Dawson presented and reviewed a number of reports that included the Year End PY 07 Training Providers Funding Summary, the SFY 09 WIA Funding and Spending Plan as adopted by the WIB Executive Committee, the Rapid Response Plan for the GE plant closing, the situation with Career Advancement Accounts, TAA and TRA Accounts, Local Incumbent Worker Plan and Status, the Department of Development IWT program and the Flash Drive Outreach project for Workforce Services Month.

The Committee reviewed and discussed goals for Lake1Stop for PY 08. It was moved by Doug Daugherty to adopt the proposed goals and Balanced Scorecard for Lake1Stop for PY 08. Matt Battiato seconded the motion. All were in favor; motion carried.

Carol Darr reported that Painesville ABLE was partnering with Lakeland Community College Woman's Center for transitional ESOL and would be holding classes in English for Speakers of other Languages" at Victoria Place in Painesville City.

There being no further business Jeff Yaist adjourned the meeting at 11:35 AM.

**The next Partners Meeting is scheduled for January 27, 2009 at 10:00 AM at Lake1Stop.**