

**MINUTES OF A MEETING
PLANNING COMMITTEE
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

January 11, 2005 - 10:00 a.m.

At

Lake County Department of Job and Family Services

Committee Members Attendance

Dave Kalina
Joe Francesconi
Roger Sustar

Staff Attendance

Bob Dawson
Marty Singer
Pam Fiederer
Carol Anderson

Expanded Committee Members

Eric Barbe
Gretchen Skok-DiSanto
Cathy Haworth
Jeff Malish

Interested Parties in Attendance

Art Iacofano - Lake Cty. Dept. of Job & Family Services
Terry Lazar - Stanley Steamer
Doreen Larson - Lakeland Community College
Dr. Morris Beverage - Lakeland Community College
Margaret Lynch - Auburn Career Center
Doug Daugherty - Auburn Career Center
Elaine Byrd - Auburn Career Center
Carol Darr - Painesville ABLE
Robert Voelker - Ohio Dept. of Job & Family Services (Vets)
Jeffrey Yaist, Ohio Dept. Job & Family Services

Dave Kalina called the meeting to order.

A Motion was made by Carol Darr to approve Minutes of October 26, 2004, and seconded by Jeff Malish. All approved, motion passed.

Bob Dawson reviewed the new Business Plan with the group. Mr. Dawson spoke about the labor market and workforce analysis.

Mr. Dawson explained to the group that the Business Plan was required to be submitted for public comment for thirty days. There was discussion on the Business Plan time line.

Mr. Dawson talked about how things have progressed over the past four and a half years. We have

all of the mandatory partners participating. We now have a full operating One-Stop, an MOU and FTE(s). These things were just words at the inception of WIA.

Bob Dawson reviewed the certification process of the One-Stop. Mr. Dawson reported Lake One-Stop has had their certification review, which went exceptionally well. Our assessment was forwarded to the Department of Labor as Ohio's Best Practice for how to certify a One-Stop.

Mr. Dawson thanked Joe Francesconi of JPC Computer Learning Center for sponsoring our first monthly partners' meeting. JPC wanted to recognize the partners that helped them. Mr. Dawson would like to do this on a monthly basis.

There was discussion on the goals that will be set and the partners' involvement in setting the specifics of the goals. The group talked about the need to set performance goals on the services at the One-Stop. These goals will also have to be measured. Mr. Dawson explained we will be putting this on our monthly meeting agenda so all of the partners at the One-Stop can be involved and the goals can be reviewed on a regular basis. Mr. Dawson advised the group that we are currently doing customer satisfaction surveys at the One-Stop.

Dave Kalina talked about the necessity of employer outreach and getting the word out to employers of the services offered at the One-Stop. Bob Dawson said we are currently considering employer outreach and One-Stop branding, utilizing the balance of the Reed Act funds. Mr. Kalina talked about the need to change the image of the One-Stop. Mr. Kalina asked if there was something we could be doing with the upcoming construction that will be taking place in the course of the next three years. Mr. Kalina asked what role we should be taking in this process? There was discussion on the role of the One-Stop and employer outreach. There was also discussion on focusing on assisting small businesses to help make them successful.

Eric Barbe talked about the health, culinary, and construction fields and the fact that people need to be trained in these areas. Mr. Dawson stated that we were blessed to have high quality training providers such as Auburn Career Center, Lakeland Community College and others, and that we were currently partnering with Lakeland Community College on a Nuclear Training initiative and would do the same with other training needs that were identified in the future.

Motion to Authorize Resolution

A motion was made by Dave Kalina and seconded by Roger Sustar to approve the Resolution which authorizes Lake County Department of Job and Family Services to publicize the Business Plan for Local Workforce Investment Area 5 (Lake County) for a public comment period from January 18, 2005 to February 17, 2005. All approved motion passed.

As there was no further business, the meeting was adjourned.