

MINUTES OF A MEETING OF THE
PROGRAM REVIEW & COORDINATING COMMITTEE
OF LAKE COUNTY WORKFORCE INVESTMENT BOARD

January 23, 2002 -10:30 a.m.
at Lake County Dept. of Job & Family Services
177 Main St., Painesville

COMMITTEE MEMBERS

ATTENDING:

Eric Barbe

Lou Falk

Susanne Friedland

Terri Richards

Bob Schiebli

Steve Tsengas

STAFF ATTENDING:

Pam Fiederer

Donna Mona

OTHER BOARD MEMBER ATTENDING:

Art Iacofano

Meeting was called to order by Bob Schiebli, Chair.

APPROVAL OF MINUTES OF MARCH 13, 2001 MEETING:

Mr. Schiebli

Motion was made by Mr. Tsengas and seconded by Ms. Richards to approve the minutes of the March 13, 2001 meeting. Motion carried.

OLD BUSINESS - MAIL BALLOT OF SEPTEMBER 2001

Ms. Mona

Ms. Mona explained that mail ballots had been used in the past to poll Committee members when there was not a quorum present at a meeting, or when a recommendation was needed from the Committee on short notice. Ms. Mona said that Lake County ETA's Legal Advisor had rendered an opinion that mail ballots should not be used in the future.

Ms. Mona said that the Committee had made unanimous recommendations on five training

Motion was made by Ms. Friedland and seconded by Mr. Barbe to recommend approval of Auburn Career Center's Cisco Certified Network Associate Certificate program. Motion carried.

Motion was made by Mr. Barbe and seconded by Ms. Friedland to recommend approval of Auburn Career Center's Dietary Management Certificate program. Motion carried.

Motion was made by Ms. Richards and seconded by Mr. Barbe to recommend not approving Lake Erie Barber College's Barber program. Motion carried.

Motion was made by Ms. Richards and seconded by Mr. Barbe to recommend not approving the National Institute of Massotherapy's Massotherapy program. Motion carried.

Motion was made by Mr. Tsengas and seconded by Ms. Friedland to recommend approval of Ohio Technical College's Truck Driver Class A CDL with Passenger Bus Driver Endorsement program. Motion carried.

NEW BUSINESS - NEW TRAINING PROVIDER APPLICATIONS

Ms. Fiederer

The Committee considered applications for approval of eight new training programs.

Motion was made by Mr. Tsengas and seconded by Mr. Barbe to recommend approval of Auburn Career Center's Advanced Industrial Electricity certificate program. Motion carried.

Motion was made by Ms. Richards and seconded by Mr. Barbe to recommend approval of Auburn Career Center's Business Communications Specialist certificate program. Motion carried. Ms. Friedland abstained.

Ms. Friedland requested that the Committee receive an explanation of the accreditation process used by Auburn Career Center to ensure that adequate competency levels are achieved by students in Auburn's training programs.

Mr. Schiebli requested that staff develop a checklist for the Committee's use in reviewing programs, including the following information: past performance, cost per hour, completion rate, labor market information, and complete rs' wages at exit.

Motion was made by Ms. Friedland and seconded by Mr. Barbe to recommend approval of Auburn Career Center's Computer Software Specialist certificate program. Motion carried.

Motion was made by Mr. Barbe and seconded by Mr. Tsengas to recommend approval of Auburn Career Center's Paramedic program. Motion carried.

Motion was made by Ms. Friedland and seconded by Mr. Barbe to table consideration of two John Carroll University/Linkage Inc. proposals, one for a Client/Server Software Development certificate program and the other for a Web Developer certificate program, pending receipt of additional information about these programs. Motion carried.

Mr. Schiebli asked that a representative of these programs be invited to a Committee meeting to explain the programs and answer questions.

Motion was made by Ms. Friedland and seconded by Ms. Richards to recommend approval of both the Truck Driver Class A CDL and the Truck Driver Class B CDL training programs proposed by PIA Truck Driving Program. Motion carried.

CHANGES TO PREVIOUSLY APPROVED PROGRAMS

Ms. Fiederer

The Committee considered applications for changes to several previously approved programs.

Ms. Fiederer said that Hamrick Truck Driving School had discontinued its Accelerated Class A CDL program. Hamrick wished to make changes to two other programs due to new State of Ohio Regulations requiring additional behind-the-wheel training time for commercial truck driving students. The total time for the Class A CDL program is being reduced from 200 to 160 hours, with the 40 hours being subtracted from classroom time, and no change in tuition. The option to receive passenger bus driver training and obtain a Passenger Bus Endorsement is being added to the Class B CDL program, and the tuition of this program is being increased from \$1,795 to \$2,495.

Motion was made by Mr. Tsengas and seconded by Ms. Richards to recommend approval of all changes proposed for Hamrick's Class A CDL and Class B CDL training programs. Motion carried.

Ms. Fiederer said that the Lake County Workforce Investment Board had approved training programs at Lakeland Community College, with tuition to be paid at the rate established by Lakeland for Lake County residents. The Committee was asked to consider whether it would recommend approval to pay Lakeland's higher out-of-county and out-of-state resident tuition rates (where applicable to a client).

Motion was made by Ms. Richards and seconded by Mr. Barbe to recommend approval to pay out-of-county and out-of-state resident tuition rates, when applicable to a client, at Lakeland Community College.

"Aye" votes: Mr. Barbe, Mr. Falk, Ms. Richards, Mr. Schiebli, and Mr. Tsengas. "Nay" vote: Ms. Friedland.

Motion carried.

Ms. Fiederer told the Committee that the West Side Institute of Technology has ceased operating as of July 31, 2001. No Lake County ETA clients were affected by the closing.

SUBSEQUENT ELIGIBILITY UPDATE

Ms. Mona

Ms. Mona told the Committee that training providers' initial eligibility to receive referrals of WIA-funded students remains in effect for one year, and that training providers' performance must be reviewed annually thereafter to maintain subsequent eligibility. The State of Ohio is in the process of developing policies and procedures for determination of training providers' subsequent eligibility. Ms. Mona said that the Committee would need to convene sometime in the near future to review the performance and determine subsequent eligibility for local training providers.

ADJOURNMENT

There being no further business, motion was made by Mr. Barbe and seconded by Ms. Friedland to adjourn. Motion carried. Mr. Schiebli adjourned the meeting at 11:36 a.m.