

MINUTES OF A MEETING OF THE
PROGRAM REVIEW & COORDINATING COMMITTEE
OF LAKE COUNTY WORKFORCE INVESTMENT BOARD

February 28, 2002 - 9:00 a.m.
at Lake County Dept. of Job & Family Services
177 Main St., Painesville

COMMITTEE MEMBERS

ATTENDING:

Lou Falk
Dan Hart
Terri Richards
Bob Schiebli
Steve Tsengas

OTHER BOARD MEMBERS

ATTENDING:

Art Iacofano

GUESTS:

Alayne Passiatore, John Carroll
University

STAFF ATTENDING:

Pam Fiederer
Donna Mona
Susan Moran

Meeting was called to order by Bob Schiebli, Chair.

APPROVAL OF MINUTES OF JANUARY 23, 2002 MEETING: Mr. Schiebli

Motion was made by Ms. Richards and seconded by Mr. Falk to approve the minutes of the January 23, 2002 meeting. Motion carried.

NEW TRAINING PROVIDER APPLICATIONS FROM
JOHN CARROLL UNIVERSITY/LINKAGE, INC.:

Ms. Passiatore

Lake County ETA had received training provider applications from John Carroll University/Linkage, Inc., to include two programs, the Client/Server Software Development Certificate Program and the Web Developer Certificate Program, on the state training provider list. The Committee had reviewed the applications at its January 23, 2002 meeting, and had requested that a representative be invited to a Committee meeting to answer questions Committee members have about the programs before voting on whether to approve them for inclusion on the state training provider list.

Ms. Alayne Passiatore, Continuing Education Program Manager of John Carroll University, was introduced to the Committee. Ms. Passiatore distributed hand-outs (attached hereto and made a part of these minutes) and gave the Committee background information about the Client/Server Software Certificate Program and the Web Developer Certificate Program. She then answered Committee members' questions regarding credentials of the program instructors, accreditation of the

programs, fees, refund policies, training completion rates, job placement statistics, salary ranges for those completing the program, backgrounds and screening of students accepted into the programs, and about Linkage, Inc.'s background, experience and its relationship with John Carroll University.

After answering the Committee's questions, Ms. Passiatore thanked the Committee for its time and interest in the programs and left the meeting. Committee members then discussed the issue of whether to approve these programs for inclusion on the state's training provider list.

Motion was made by Ms. Richards and seconded by Mr. Hart to recommend disapproval of John Carroll University/Linkage, Inc.'s Client/Server Software Development Certificate Program for the state's training provider list. Upon discussion, motion passed.

Motion was made Mr. Hart by and seconded by Ms. Richards to recommend disapproval of John Carroll University/Linkage, Inc.'s Web Developer Certificate Program for the state's training provider list. Upon discussion, motion passed.

Committee recommended writing Ms. Passiatore a letter inviting her to submit training provider applications next year for the programs and to have information available regarding employment placement and salary information for individuals who have successfully completed the programs.

**TRAINING PROVIDER APPROVAL PROCESS
AND SUBSEQUENT ELIGIBILITY PROCESS:**

Ms. Fiederer

Ms. Fiederer explained that a training provider could apply through a local area to get on the state's training provider list, and that particular provider could be disapproved by one local area and be approved by a different local area. Once a training program gets on the state's training provider list, a local area cannot legally refuse to refer a client to that training provider if the training is appropriate for the client and there is labor market demand in the local area for the occupation. There may be training programs on the state list which our local area has disapproved for training for any number of reasons, and we may in the future have clients expressing interest in such training programs. We need to explore what this will mean in terms of our process and policies we may want to put into place. For example, the Board may put a dollar cap limit on training, or it could limit support service policy (such as the dollar amount it would pay for lodging costs or transportation for an individual to attend a training program in a different part of the state).

Ms. Fiederer advised that training providers must meet certain eligibility requirements in order to remain on the state's training provider list. The state is now in the process of drafting its Subsequent Eligibility Process. Once the Subsequent Eligibility Process is in place, the Program Review & Coordinating Committee will be responsible for reviewing the performance of the training providers in our local area.

ADJOURNMENT:

There being no further business, the meeting adjourned at 10:15 a.m.