

MINUTES OF A MEETING
PROGRAM REVIEW & COORDINATING COMMITTEE
OF LAKE COUNTY WORKFORCE INVESTMENT BOARD

APRIL 22, 2002 AT 9:00 A.M.

at

Lake County Dept. of Job & Family Services
177 Main Street, Painesville

COMMITTEE MEMBERS

ATTENDING:

Bob Schiebli
Jim Dillard
Lou Falk
Dan Hart
Terri Richards
Steve Tsengas

STAFF ATTENDING:

Donna Mona
Nanette Grupe

I. The meeting was called to order by Bob Schiebli, Chair.

II Review and the Approval of minutes from February 28, 2002 meeting:
Motion was made by Dan Hart and seconded by Terri Richards to approve the minutes of the last meeting held on February 28' 2002 meeting. Motion passed.

Old Business:

1. **Lakeland Communi College update:**

There was question as to whether or not Lake County ETA should pay the out of county rate for its clients. There was a letter sent to Lakeland and there was no response to the letter dated February 5, 2002 from Lakeland. Donna Mona did learn that there was discussion that Lakeland is not able to grant us a waiver for the out of county tuition. The question is then, would_ the committee approve ETA to pay the out of county rate?

Motion was made by Terri Richards and seconded by Jim Dillard for approval to ETA to pay for the out of county clients tuition at Lakeland and this will be recommended to the full Board. Motion passed.

2. Hard Hatted Women update:

Donn Mona explained that Hard Hatted Woman put in an application for eligible vendors and they are not accredited or credentialed, therefore the application was disapproved on April 1, 2002. Hard Hatted Women resubmitted the proposal the program to prepare women for entry into skill trades, but nothing changed; they remain not accredited or credentialed. Bob Schiebli recommended that we the committee do not approve Hard Hatted Women.

Motion was made by Dan Hart and seconded by Terri Richards to disapprove the proposal from Hard Hatted Woman. Motion passed.

3. Training Provider Approval Process update:

Donna Mona updated that to training provider sends an application to Lake County Workforce Investment Board, the board acts on the application to approve or disapprove. If the application is disapproved we do not send clients. The state reviewed ETA and it was noted that we were only referring individuals to those programs that Lake County Employment and Training Workforce Investment Program had approved. The State felt we should also send clients to anyone on the eligible Training Providers list such as Hard Hatted Woman. Hard Hatted Woman is on the State list and the State felt that our clients should be referred to there. We (ETA) responded to the monitoring report and raised more questions us because it is felt that this board should be able to say what schools we are going to be sending our clients to and that this is an issue that is pending. Committee members commented they agreed.

4. Subsequent Eligibility Process update:

The Training Providers go through an approval process and there approval was suppose to expire June 30", 2001. The State was to give us guidelines so that the vendors would be able to reestablish their eligibility for the next year. The State issued a draft policy which reestablishes their eligibility. State planned to back and look at how well the vendors performed the first year. The State has not yet come out with a policy

5. Process for certification/accreditation for training programs update:
At the last meeting the committee asked about the certification/accreditation for training programs especially at Auburn Career Center. Due to the lack of staff we have not been able to get out and contact the other training programs to find out how they are accredited. However, with Auburn it is actually listed in their catalog of how they are accredited.
6. Does Auburn Career Center issue a Career Passport to Adult Students?
Yes, it does issue Career Passports to adult students.

IV. Review of Proposals Solicited for Training Providers in the ETA Lab to begin July 1, 2002. A proposal was received from JP Learning Center and JP wishes to continue using lab training.

Donna Mona gave a brief breakdown of how the system will be change come July 1, 2002 with the merging of WIA with Lake County Jobs and Family Services. Donna Mona handed out copies of the One Stop Sharing & Cost Allocations and reviewed them with the committee. Donna Mona also offered Nancy Johnson, Business Administrators expertise in reviewing the merge with the Committee if they like.

JPC Learning Center submitted their Catalog price with the proposal.

The Committee should decide whether or not they want to approve or disapprove the JPC Learning Center to conduct classes for the PC certificate program and business office skills in the Lake County Dept. of Job & Family Services.

Motion was made by Lou Falk and seconded by Steve Tsengas to approve the proposal from the JPC Learning Center. Motion passed.

V. Title I Adult Dislocated Worker:

Donna Mona advised the committee of monies budgeted quarterly for Intensive and Training Services. (pg. 8) of February 28, 2002 minutes. They are looking for approval for tuition on classroom training.

Bob Schiebli recommended approval. **Motion was made by Lou Falk and seconded by Dan Hart to approve the budget for funding tuition on the classroom training. Motion passed.**

Other Business:

None

Motion to adjourn meeting by Lou Falk and seconded by Dan Hart

No other business, meeting adjourned.