

**MINUTES OF A MEETING  
PROGRAM REVIEW AND  
COORDINATING COMMITTEE  
LAKE COUNTY WORKFORCE**

**October 29, 2004 - 8:30 A.M.**

**At**

**Lake County Department of Job and Family Services**

**COMMITTEE MEMBERS ATTENDANCE**

Jim Dillard  
Susanne Friedland  
Dan Hart  
Lou Falk  
Ken Kastelic

**STAFF ATTENDANCE**

Bob Dawson  
Pam Fiederer  
Marty Singer  
Carol Anderson

**Other Attendance**

Eric Barbe, WIB Chair

**REVIEW AND APPROVAL OF MINUTES OF MARCH 19, 2004 MEETING**

**A Motion was made by Lou Falk and seconded by Ken Kastelic to approve the minutes of the March 19, 2004, Program Review meeting. All approved; motion passed.**

**NEW BUSINESS - Training Provider Applications**

Approval/disapproval of Training Provider Applications:

Bob Dawson reviewed the procedures for evaluating training provider applications. Mr. Dawson explained we are holding the providers to higher standards. Mr. Dawson talked about performance training and explained the recommendations made are performance driven. There was discussion on performance and wage gain.

The Committee reviewed training provider applications that were submitted to Lake County Employment & Training Division. The Committee made recommendations to approve/disapprove the following provider applications:

**ANGELS IN WAITING HOME HEALTH CARE, INC** - Recommendation for disapproval

**Motion was made to recommend disapproval of Angels in Waiting Home Health Care, Inc. by Lou Falk and seconded by Ken Kastelic.** Upon discussion, motion passed.

ATS INSTITUTE OF TECHNOLOGY - Recommendation for approval

**Motion was made by Dan Hart and seconded by Lou Falk to recommend approval of ATS Institute of Technology with first year's enrollment limited to five slots.** Upon discussion, motion passed.

COMPUTER SAVVY - Recommendation for approval

(This is a change to a currently approved program, rather than an application for a new program.)

**Motion was made by Lou Falk and seconded by Dan Hart to recommend approval of the Job Readiness Training Program only when taken in conjunction with Computer Savvy's Personal Computer Specialist Training (Job Readiness Skill Training not recommended for approval as a stand-alone program); and Recommendation of approval of PC Specialist Training, either as a stand-alone or in conjunction with the Job Readiness Skill Training.** Upon discussion, motion passed.

HONDROS COLLEGE - Recommendation for disapproval

Pam Fiederer summarized the recommendations for disapproval

**Motion was made by Lou Falk and seconded by Susanne Friedland to recommend disapproval of Series 6 (Securities Sales) and Series 7 (Securities Sales).** Upon discussion, motion passed.

**Motion was made by Susanne Friedland and seconded by Ken Kastelic to recommend disapproval of Real Estate Sales Pre-Licensing and Real Estate Broker Pre-Licensing.** Upon discussion, motion passed.

**Motion was made by Dan Hart and seconded by Ken Kasstelic to recommend disapproval of Property and Casualty (Insurance Sales) and Life, Accident & Health (Insurance Sales) Programs.** Upon discussion, motion passed.

**Motion was made by Susanne Friedland and seconded by Lou Falk to recommend disapproval of the Appraisal (Real Estate) Program.** Upon discussion, motion passed.

**Motion was made by Susanne Friedland and seconded by Dan Hart to recommend disapproval of the Home Inspection Program.** Upon discussion, motion passed.

INNERSTATE BEAUTY SCHOOL

**Motion was made by Lou Falk and seconded by Ken Kastelic to recommend disapproval of the Cosmetology Program.** Upon discussion, motion passed.

**Motion was made by Dan Hart and seconded by Lou Falk to recommend disapproval of the Esthetician Manager Program.** Upon discussion, motion passed.

**Motion was made by Susanne Friedland and seconded by Lou Falk to recommend disapproval of the Nail Technician Program.** Upon discussion, motion passed.

#### NEW HORIZONS COMPUTER LEARNING CENTER

**Motion was made by Dan Hart and seconded by Susanne Friedland to recommend approval of the Medical Front Office Assistant/Administration (Certificate) subject to Administrative Review.** Upon discussion, motion passed.

**Motion was made by Lou Falk and seconded by Ken Kastelic to recommend approval of the Medical Coding and Billing Associate (Certificate) subject to Administrative Review.** Upon discussion, motion passed.

**Motion was made by Dan Hart and seconded by Lou Falk to recommend disapproval of the Healthcare Information Management (Diploma).** Upon discussion, motion passed.

#### OTHER BUSINESS

Bob Dawson talked about the “Jobapalooza” event, and expressed his appreciation to all who participated for their efforts in helping to make this event the great success that it was.

Bob Dawson advised he would be sending out a memo soon explaining the process for developing the Five Year Plan.

There being no further business, meeting was adjourned.

/caa