

**Minutes of the Lake County Workforce Investment Board
Tuesday, March 28, 2006 at 11:30 AM
Lake County Department of Job & Family Services
177 Main Street**

In Attendance

Eric Barbe
Dr. Morris Beverage
Carol Darr
Ann DiDonato
Samuel Delzoppo
Helen Drake
Louis Falk
Steven Tsengas
Spence Kline
Terry Lazar
Ron Maruszak
Cathy Haworth

Gretchen Skok-DiSanto (by proxy)
Gale Leonard
Daniel Deitrick
Patricia McAteer
Dr. Keith Miller
Jennifer Rooney
Mark Rosborough
Jeff Yaist
Art Iacofano
David Kalina
Tom Schultz (by proxy)
Ed Phillips

Not in Attendance

Sandy Halpert
Jim Dillard
Jeff Malish
Dan Hart
John Forbes
Susanne Friedland
Fred Zawilinski

Others in Attendance

Bob Dawson
Pam Fiederer
Leslie Ryan
Commissioner Dan Troy
Doug Daugherty
Nanette Grupe

The meeting was brought to order at 11:55 AM by Chairman Eric Barbe.

Eric Barbe introduced Commissioner Troy and three new Board Members: Samuel Delzoppo, Ed Phillips and John Forbes. Eric reviewed the updated roster, term limit list and the updated list of Committee assignments. Mr. Barbe thanked and congratulated Pat McAteer as the new Marketing Committee Chair. Chairman Barbe also announced his appointment of a Nominating Committee: Tom Schultz(Chair), Lou Falk and Ann DiDonato. They will nominate a Slate of Officers for consideration at our June 20, 2006 meeting.

The floor was opened to the Public.

Old Business

Art Iacofano moved to approve the Minutes from the Meeting of November 16, 2005, seconded by Carol Darr, Minutes were approved.

Administrator's Report

Bob Dawson introduced new staff, Leslie Ryan and Nanette Grupe and reviewed the meeting handouts including the **PY 2006 Preliminary Youth Spending Plan**, the **Program Year 2006 Youth Requests for Proposals Summary** and the list of **Resolutions** for the Board's consideration. Bob also gave a brief summary of Agency activities since the Board's last meeting. Bob reported that there has been 103 Individual Training Contract issued year-to-date (since July 1, 2005) compared to 49 during the same period last year.

Committee Reports

- **Executive Committee: Eric Barbe**, no additional report.
- **Youth Council: Keith Miller** reported that the Youth Council had met twice. On February 1, 2006, they approved the Preliminary Youth Spending Plan, RFP specifications, performed an Independent Cost Analysis and authorized the Staff to commence the procurement process. At their March 22, 2006, meeting, they reviewed Youth proposals, Review Team ratings and prepared recommendations in the form of Resolutions for the WIB's consideration today. Keith requested that Bob Dawson present and explain the proposed Resolutions.
- **One Stop Committee: Cathy Haworth** reported on several new initiatives at Lake1Stop. Leslie Ryan is holding month meetings of the Partner representatives. The meetings have been well received and are focused on understanding each Partners expectations and helping each Partner reach their goals. They are also addressing the Continuous Improvement suggestions that were included in the One-Stop Certification letter. Cathy also reported that the previously announced One Stop "Recertification" Requirements have been withdrawn by ODJFS and will be handled by way of Continuous Improvement strategies.
- **Planning Committee: Dave Kalina** reported that the Committee had not met since the last Board meeting but that the One-Stop was engaging with the Construction Management Team for the \$90 million Painesville City Schools project, to utilize Lake1Stop for recruitment and referral services. This was a strategy/initiative that was identified as part of the Planning Committee's work on the Five Year Business Plan..
- **Program Review & Coordinating Committee: Bob Dawson reported for Jim Dillard** that the State's Electronic Training Provider system just got up and running on February 28, 2006. Many previously approved Providers and programs were not on the new lists and that the State instructed us to use their new lists and our previously approved lists for now. Since the last Board meeting, only one new Provider/Program was approved. The Cleveland School of Bartending was approved for a maximum of five ITA (s) for "Bartending which is a "Demand" occupation.
- **Marketing Committee: Pat McAteer** reviewed two handouts. The Committee received the Ohio Secretary of State's Certificate awarding us the trade name

JOBAPALOOZA. She also reviewed the handout announcing the next **JOBAPALOOZA** Job Fair on May 9, 2006 to be held at the Lake County Fairgrounds Armory Building, 1301 Mentor Avenue in Painesville.

Resolutions - **Bob Dawson** reviewed and presented the proposed (and attached) Resolutions:

Out-of-School Youth Outreach Services

1. Helen Drake motioned to pass Resolution number one, seconded by Spence Kline, motion passed, Carol Darr abstained.
2. Dan Deitrick motioned to pass Resolution number two, seconded by Sam Delzoppo, motion passed.

Out-of-School Youth Programs

3. Spence Kline motioned to pass Resolution number three, seconded by Cathy Haworth, motion passed.
4. Keith Miller motioned to pass Resolution number four, seconded by Lou Falk, motion passed, Carol Darr abstained..
5. Gale Leonard motioned to pass Resolution number five, seconded by Cathy Haworth motion passed, Ron Maruszak abstained.

“Traditional” Youth Programs

6. Spence Kline motioned to pass Resolution number six, seconded by Mark Rosborough, motion passed.
7. Lou Falk motioned to pass Resolution number seven, seconded by Spence Kline, motion passed, Keith Miller abstained.
8. Helen Drake motioned to pass Resolution number eight, seconded by Sam Delzoppo, motion passed, Carol Darr abstained.
9. Helen Drake motioned to pass Resolution number nine, seconded by Spence Kline, motion passed.
10. Spence Kline motioned to pass Resolution number ten, seconded by Sam Delzoppo, motion passed.

It was agreed that all abstentions were for the purpose of avoiding any real or perceived conflicts of interest unless noted otherwise.

Other Business

Eric Barbe noted that we have welcomed at least five new Board Members since the last time we put on a WIA 101 training session and asked Bob Dawson to look in to holding another one. Eric also noted that he had an upcoming phone conference scheduled with Donna Alverado, who is the Chair of the Governor's Workforce Policy Board. The topic of the call was not announced.

There being no further business, Chairman Barbe adjourned the meeting at 12:40 PM.

RESOLUTIONS FOR LAKE COUNTY WORKFORCE INVESTMENT BOARD

Out-of-School Youth Outreach Services

1. Resolution to the Lake County Board of Commissioners recommending the establishment of a contract with Painesville City Schools Adult Basic and Literacy Education Program to provide Out-of-School Youth Outreach Services during Program Year 2006 in an amount not to exceed \$15,000.00, subject to final budget allocations and contract negotiations.
2. Resolution to the Lake County Board of Commissioners recommending that a contract not be established with Catholic Charities Services Corporation to provide Out-of-School Youth Outreach Services during Program Year 2006.

Out-of-School Youth Programs

3. Resolution to the Lake County Board of Commissioners recommending the establishment of a contract with Catholic Charities Services Corporation to provide Out-of-School Youth Program Services during Program Year 2006 in an amount not to exceed \$103,030.42, subject to final budget allocations and contract negotiations.
4. Resolution to the Lake County Board of Commissioners recommending that a contract not be established with Goodwill Industries of Ashtabula, Inc. to provide Out-of-School Youth Program Services during Program Year 2006.
5. Resolution to the Lake County Board of Commissioners recommending that a contract not be established with Vocational Guidance Services to provide Out-of-School Youth Program Services during Program Year 2006.

“Traditional” Youth Programs

6. Resolution to the Lake County Board of Commissioners recommending the establishment of a contract with Catholic Charities Services Corporation to provide Youth Program Services during Program Year 2006 in an amount not to exceed \$237,660.89, subject to final budget allocations and contract negotiations.
7. Resolution to the Lake County Board of Commissioners recommending the establishment of a contract with Willoughby-Eastlake City Schools to provide Youth Program Services during Program Year 2006 in an amount not to exceed \$335,161.35, subject to final budget allocations and contract negotiations.
8. Resolution to the Lake County Board of Commissioners recommending the establishment of a contract with Goodwill Industries of Ashtabula, Inc., to provide Youth Program Services during Program Year 2006 in an amount not to exceed \$119,738.00, subject to final budget allocations and contract negotiations.
9. Resolution to the Lake County Board of Commissioners recommending that a contract not be established with the Lake County Educational Services Center to provide Youth Program Services during Program Year 2006.
10. Resolution to the Lake County Board of Commissioners recommending that a contract not be established with The Lake Academy to provide Youth Program Services during Program Year 2006.