

**Minutes of the Lake County Workforce Investment Board Meeting
Held Tuesday June 20, 2006 at 11:30 AM
Lake County Department of Job & Family Services
177 Main Street, Painesville, Ohio 44077**

In Attendance

Helen Drake
Keith Miller
Gretchen Skok-DiSanto
Sam Delzoppo
Eric Barbe
Art Iacofano (by proxy)
Gale Leonard (by proxy)
Jeff Malish (by proxy)
Terry Lazar
Dan Deitrick
Carol Darr

Pat McAteer
Ron Maruzak
Lou Falk
Jennifer Rooney
Jeff Yaist
Tom Schultz
Cathy Hayworth (by proxy)
Spence Kline
Terry Lazar
Mark Rosborough

Not in Attendance

Sandy Halpert
Jim Dillard
Dan Hart
John Forbes
Ann DiDonato
David Kalina
Ed Phillips

Others in Attendance

Leslie Ryan
Mary Spencer
Commissioner Dan Troy

Bob Dawson
Nanette Grupe

Pam Fiederer
Matt Battiatto

I. Introduction of Local Officials and Guest.....Eric Barbe

Eric Barbe opened the meeting at 11:55 AM.

Bob Dawson introduced Matt Battiatto from the Lake County Department of Job and Family Services who will be replacing Art Iacofano when he retires as Director at the end of August, 2006. Bob also introduced Mary Spencer, Business Administrator; Leslie Ryan, Assistant Administrator; Pam Fiederer, Contract Evaluator; and Nanette Grupe, Secretary; all with Lake County JFS. Bob relayed many thanks and sentiments to the WIB from Director Iacofano who was out of town. Art worked with many members of the Board through CETA, JTPA & WIA. He has led the Public Employment and Training Initiatives in Lake County for thirty years.

Eric Barbe recognized Commissioner Dan Troy who was in attendance.

The Floor was opened to the public, there were no comments.

II. Old Business

Dan Dietrick moved to approve the Minutes from the Meeting of March 28, 2006.
Seconded by Spence Kline. All approved.

III. Administrator's Report.....Bob Dawson

Bob Dawson passed out an outline (attached) and gave a detailed report on the status of Employment and Training activities as follows:

Performance: The WIA 2nd Quarter PY05 Performance Results Report was distributed and Bob proudly announced to the Board that Lake County exceeded the Adult Wage Gain Performance Standard for the first time (ever).

E & T Staff: Diane Griswold started as an Employment Services Counselor on June 19, 2006, replacing Bonnie Baker who was recently promoted within the Agency.

New Training Providers: The Providers and Programs that were added since the last WIB meeting were presented.

ITA & Training Providers Policy and Procedure Manual: The procedures and guidelines for approving programs were sent with the Meeting package.

Jobapalooza 2006: The event was held May 9th with 49 employers participating. Job Seeker attendance was good and the seminar sessions were well received. The employers' survey results were positive except for the facility (fairgrounds Armory building). The Staff is looking for a different location. A new location needs to be reasonably priced, centrally located and accessible via Laketrans.

Technical Assistance Training Sessions: WIA 101 was held on Friday, June 2, 2006 and Enhancing One Stop Service Strategies took place on Wednesday, June 14th, 2006.

WIA Fiscal Review: A Review took place this past spring. Information from the Exit Conference was positive. A written Review report has not been received.

Youth Programming: Five contracts totaling approximately \$550,000 were issued to four providers with funding for approximately 115 Youth. The contracts are effective July 1, 2006. All Youth previously enrolled will continue to receive services and approximately 5-6 new In-School and 15 new Out-of-School Youth are expected to be enrolled.

Rapid Response: Carastar Custom Packaging is closing its Mentor Operation. There are 14 salaried and 92 hourly affected. The agency has offered its services to those in need of help to the One Stop Service Center. (Attachment provided at last meeting).

Incumbent Worker Training: There is a \$10,000 Planning Grant available from ODJFS. It is recommended that this be used to cover the costs of studying Incumbent Worker Issues as

part of the development of the Lake County Economic Strategic Plan which was recently started. Lakeland Community College is the Fiscal Agent for this initiative. The staff is also working with several different partners in looking at how WIA monies can fund Incumbent Worker Training within the recently established Healthcare Career Pathways.

IV. Standing Committee Reports: There were no Standing Committee Reports given.

V. Report from the Nominating Committee.....Tom Schultz

Tom Schultz, Nominating Committee Chair, submitted the names of Jeff Malish for WIB Chair & Dave Kalina for WIB Vice-Chair and formally placed their names in nomination for two year terms from July 1, 2006 through June 30, 2008. There were no other nominations from the floor and the slate was approved by a unanimous vote.

VI. Other Business: Bob Dawson proposed that the WIB make a recommendation to the Board of Lake County Commissioners, to enter into a contract with Lakeland Community College in the amount of \$10,000.00, for the purpose of addressing Incumbent Worker issues as part of the Lake County Strategic Economic Development Plan, contingent upon approval of the activity and the monies from the Ohio Department of Job and Family Services, Office of Workforce Development. A motion was made by Keith Miller and seconded by Spence Kline to adopt the recommendation as a Resolution, all approved with Gretchen Skok-DiSanto and Tom Schultz abstaining to avoid any perception of a conflict of interest.

VII. Adjournment: The Chair called for Adjournment of the meeting at 12:30 PM. Tom Schultz motioned to adjourn and Mark Rosborough seconded. All approved.

Administrator's Report to the WIB

June 20, 2006

WIA 2nd Quarter Performance Results

Met Adult wage Gain Standard for the 1st time

E&T Staff Changes

Diane Griswold started June 19th

New Training Providers

ITA & Training Provider Policy & Procedure Manual

(Sent with meeting package)

Individual Training Account (ITA) Update

This PY we have written 66 Adult and 44 Dislocated Worker for a total of 110 ITA(s)
(<\$400,000)

Last PY we wrote 12 Dislocated Worker and 69 Adult for a total of 81 ITA(s)
(<\$300,000)

JOBAPALOOZA 2006 on May 9th

Employer survey results

Technical Assistance Training Sessions

WIA 101 was held on Friday, June 2, 2006

Enhancing One Stop Service Strategies took place on Wednesday, June 14, 2006

WIA Fiscal Review

Approximately 10 days in April

Went very well

Youth Programming

Contracts to all three existing providers

Funding for approximately 115 Youth

Summer Employment Opportunities start after July 4th Holiday

Rapid Response

Caraustar Custom Packaging Group

Closing its Mentor Operation

14 salaried and 92 hourly affected

Incumbent Worker Training

\$10,000 Planning Grant for the Lake County Economic Development Plan

Looking how to fund training within the Health Career Pathways

Robert J. Dawson