

**Meeting of the Lake County Workforce Investment Board
Tuesday, November 18, 2008 @ 11:30 am
Lake County Department of Job and Family Services
177 Main St., Painesville, OH 44077**

In Attendance

Traci Conkling	Ann DiDonato	Jeff Malish	Eric Barbe
Ron Maruszak	Jim Dillard	Matt Battiato	Keith Hocevar
Mark Rousborough	Gretchen Skok-DiSanto	Lou Falk	Sandy Halpert
Dave Kalina	Carol Dar	Kieth Miller	Allen Weaver
Jennifer Rooney	Pat McAteer	Gale Leonard (P)	Dan Hart (P)
Morris Beverage (P)			

Not in Attendance

Jeff Yaist	Tom Schultz	Terry Lazar
John Forbes	Dan Hart	Spence Kline
Dan Deitrick	Sam Delzoppo	

Others in Attendance

Commissioner Dan Troy	Bob Dawson	Leslie Ryan	Nanette Grupe
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Call to Order /Introductions..... **Dave Kalina**

Chairman Dave Kalina called the meeting to order and asked for a motion to approve the minutes of the previous meeting. Eric Barbe noted that Lake1Stop was not spelled correctly in the first paragraph of the One Stop Committee report of the June 12, 2008 minutes. A motion was made by Eric Barbe to approve the Minutes for June 12, 2008 and seconded by Sandy Halpert. All were in favor; motion carried.

Bob Dawson introduced and welcomed new WIB member Keith Hocevar, Field Representative for Bricklayers Local Union No.16. Mr. Hocevar represents Organized Labor replacing Ed Phillips from the Communications Workers of America who retired.

Floor was Open to the Public: There were no comments from the Public.

Old Business:

Sandy Halpert gave an update on his e-mail address which is now Marsan111@sbcglobal.

Administrator's Report:..... Bob Dawson

Bob Dawson congratulated WIB member Ron Maruszak for being inducted into the Lakeland Community College Alumni Hall of Fame on August 7, 2008. Ron Maruszak received his Associate of Applied Business degree in 1988. He is the Owner and President of Computer Savvy, Inc.

Bob distributed a new WIB Rooster which had been updated and a list of WIB membership term limits. Bob went over a SFY 2009 WIA financial summary showing year-to-date expenditures and the projection of funds available for the balance of the fiscal year. Bob also passed out and reviewed the Area 5 WIA Performance for the Program Year ending June 30, 2008.

Standing Committee Reports:

Executive Committee:..... Dave Kalina

The Executive Committee met on July 7, 2008. The committee reviewed the WIA funding situation for SFY 2009. The Committee also reviewed Incumbent Worker Training spending for PY 07 (7/1/2007 – 6/30/2008). The Executive Committee then voted to set aside 10% of our available WIA funds during PY 08 for Incumbent Worker Training which totaled approximately \$140,000. \$90,000 was directed to be spent within the regional Healthcare Career Pathways and \$50,000 was designated for the manufacturing sector. The Committee also set the WIB meeting dates for the year which are 11/18/08, 03/31/09 and 06/09/09. All WIB meetings will be held at Lake1Stop beginning at 11:30 am.

Program Review Committee:Eric Barbe

The Program Review Committee did not meet since the last WIB meeting but a lot has happened in the program area over the last few months.

The meeting hand-outs included a copy of the year's Incumbent Worker Spending Plan and where we stand with the initiative. There is was \$50,000 set aside for use in Manufacturing and currently there are Incumbent Worker Training Programs being developed by Lakeland Community College for the Bowden Company, Lincoln Electric and others.

Eric reported that one of the ways that we have been able to off-set our tight money situation is by taking advantage of Career Advancement Accounts. Career Advancement Accounts (CAAs) are designed to fund short term training from a special state-wide grant offered by the Department of Labor. They first became available on July 1, 2007 exclusively to Auto Workers who had been permanently displaced from their jobs and were limited to \$3,000. Very few CAAs were written in the first year of their availability. Nearly half of the State's Workforce Areas including Lake1Stop did not write a CAA in their first year. On August 18 (2008), the rules were changed so that CAAs could be utilized by any Dislocated Worker and they were increased to \$6,000. Between August 15th and October 10th we wrote CAAs for 21 Dislocated

Workers totaling \$103,000. So many of these accounts were written state-wide that the eligibility of these dollars was again minimized effective October 14th so that these monies are now restricted to Dislocated Workers who have become displaced by companies who have filed WARN notices which are generally required of employers of 100 or more that are affecting a mass layoff of 50 or more workers. We took excellent advantage of this open enrollment window while it existed.

At the end of August we received formal notice that the GE plant in Willoughby would be closing their Quartz Lighting operation eliminating 92 positions including 65 hourly plant workers on Oct. 24th. This is the fifth GE location in NE Ohio to close over the past year. We held Rapid Response meetings and two workshops at GE prior to the shut down. We requested Rapid Response funds from ODJFS to set up a transition center in Willoughby (a mini one-stop for GE workers) and to retrain these workers but we were told no funds were available. Subsequent requests for Rapid Response funds were also denied for lack of funds. Despite the fact that the GE jobs went aboard, a petition to make the displaced GE workers eligible for TRADE assistance was denied by the DOL and denied a second time in appeal. Several letters involving the GE closure, the request for Rapid Response funds and the TRADE denial were in the meeting handouts.

There was one additional Training Provider added to our locally approved list of training providers: Great Lakes Truck Driving School, Inc, located in Columbia Station. We approved training courses leading to Class "A" CDL including "Bus" endorsements. Truck Drivers is an occupation that is still showing substantial labor demand.

Planning Committee: Sam Delzoppo

Sam Delzoppo reported that the Planning Committee was given no assignments and no committee meetings had been held since the last WIB meeting.

Marketing Committee: Pat McAteer

Pat reported that Lake1Stop did not receive a \$10,000.00 Outreach grant this year however we did receive a \$6,867 Workforce Services Month grant which we used to fund our Flash Drive mailer sent to 700 employers through out Lake County.

One-Stop Committee: Jeff Yaist

Bob Dawson reported for Jeff Yaist. The last One-Stop meeting was held on September 16, 2008. It was reported that WIB Chair Dave Kalina had appointed Jennifer Rooney from Mature Services as the One-Stop Committee Vice-Chair at Jeff Yaist's request. Mature Services is a mandated one-stop partner organization and has been instrumental in assisting the older worker population at Lake1Stop.

The PY08 Lake1Stop Balanced Scorecard was distributed in the meeting handouts. Bob went down through the major line items and briefly explained the reasoning behind each goal that was

set for this year. Board members will be updated on the one-stop's progress on a quarterly basis via the Scorecard.

The One-Stop Partners will need to adopt a new two(2) year (July 1, 2009 – June 30, 2011) Lake1Stop Memorandum of Understanding (MOU) and an annual One-Stop Cost Sharing budget (July 1, 2009 – June 30, 2010). There will be a One-Stop meeting on January 27, 2009 @ 10:00 am at Lake1Stop to discuss MOU and budget.

Youth Council: Keith Miller

Keith Miller reported that the Youth funding was reduced substantially for this program year to about \$550,000 and as a result we contracted with only two (instead of the normal three) WIA youth program providers who were running three separate programs.

The In-School Programs are being operated by Catholic Charities Services of Lake County and the Willoughby Eastlake City Schools. The summer portion of both programs went well and we currently have 62 of 66 total available slots filled.

The Out-of-School Youth program provider is Catholic Charities Services of Lake County. We currently have 21 of 25 available slots full with 4 additional youth in the enrollment process. We are concentrating on the required TABE testing of the Out-of-School Youth this year and made program changes to attempt to get more of the Youth to meet the required Literacy and Numeracy gains performance standard.

The Youth Council is scheduled to meet at Job and Family Services on January 28, 2009 at 1:30 pm to start the procurement process for PY09 (July 1, 2009 – June 30, 2010) and again on March 28, 2009 to formulate recommendations for the WIB's consideration at their March 31, 2009 meeting. Keith asked all Youth Council members to save the dates.

Other Business: Dave Kalina

Dave made note of the Recognition of Workforce Service Month certificates from Governor Strickland which were in the meeting handouts. Dave said he would also like to recognize the Marketing Committee and Bob's staff on what a great job they have been doing. He added that while he believed there were a lot of good things going on at Lake1Stop, that it was his goal while serving as WIB Chair to take the much bureaucratic WIA system and make some common sense out of it with a simple Return on Investment analysis. Bob Dawson replied "I heard you boss and I am on it!"

Adjournment: Dave Kalina

Meeting was adjourned by call of the Chair at 12:50 pm.