

MEETING OF THE LAKE COUNTY WORKFORCE INVESTMENT BOARD

Tuesday March 31st, 2009 @ 11:30 AM

Held at

Lake County Department of Job & Family services

177 Main Street, Painesville, OH 44077

In Attendance

Eric Barbe	Dan Deitrick	Matt Battiato	Traci Conkling
Sandy Halpert	Diana Harrison	Dan Hart	Dave Kalina
Spence Kline	Terry Lazar	Jeff Malish	Pat McAteer
Keith Miller	Jennifer Rooney	Mark Rosbourough	Allen Weaver
Gretchen Skok-DiSanto		Gale Leonard-Stawieri	

Not in Attendance

Jeff Yaist	Tom Schultz	Mary Rauzi	Ron Maruszak
Carol Darr	Louis Falk	James Dillard	Sam Delzoppo
Morris Beverage	Keith Hocevar		

Others in Attendance

Commissioner Dan Troy	Linn Gahr (LCC)	Bob Dawson (JFS)	Leslie Ryan (JFS)
Joe Augis (DOD)	Patty Hopkins (DOD)	Nanette Grupe (JFS)	

I. Introduction of Local Officials and Guests Dave Kalina

Chairman Kalina called the meeting to order and asked Bob Dawson for introductions. Diana Harrison from Hudson & Keyse, LLC was introduced and welcomed as a new WIB member representing the private sector. It was announced that Mary Beth Rauzi from University Hospitals is also a new private sector member but was unable to attend the meeting. Commissioner Troy was introduced and welcomed as was the meeting's speaker Linn Gahr from Lakeland Community College. Joe Augis and Patty Hopkins from the Department of Development were also introduced and welcomed.

Floor was opened to the public. There were no visitors.

Special Presentation on the Ohio Skills Bank Initiative

By Linn Gahr, Lakeland Community College
Regional Coordinator, Ohio Skills Bank

Linn Gahr presented the Ohio Skills Bank to the WIB Board. The handout included a brochure on Healthcare Career Pathways and the Ohio Skills Bank 101. Linn touched base on the Mission, Economic Development Regions in Northeast Ohio, Key Components, Employer Demand, Collaboration, Human Capital, Industry Priorities for Regions 8, 9 and 12, how regional efforts will work and Ohio Skills Bank's success to-date. You may contact Linn Gahr at Lakeland Community College, 440-525-7587 or

lgahr@lakelandcc.edu . You may contact Mary Murphy at Lorain County Community College, 440-366-7674 or mmurphy@lorainccc.edu . You may also contact Darin Siley at Cuyahoga Community College, 216-987-3432, or Darin.Siley@tri-c.edu for more information on the Ohio Skills Bank.

II. Old Business: Dave Kalina asked that the minutes be approved from the Meeting of November 18, 2008. A motion was made by Mark Rosborough to approve the minutes for November 18, 2008 and seconded by Dan Hart. All in favor; Motion carried.

III. Administrators Report.....Bob Dawson

Bob Dawson reported that our WIA Formula Funds have run out. We are now in the process of waiting for the Stimulus Funds. Bob referred to the handout H.R.1, the American Recovery and Reinvestment Plan (ARRP). Area #5 (Lake County) is projected to receive \$1,332,934.00. The \$563,950.00 shown as Youth-Stimulus will be used on summer work/internship program. There has been little formal guidance on the Stimulus monies from either the DOL or the State. However Bob will be attending an informational on April 3rd and an ARRA Youth Program Training program on April 9th where he expects to get more direction and answers. Bob stated that he anticipated the need for some additional committee meetings once we get some solid direction on what needs to be done. Bob also went over the new WIB roster which was in the meeting handouts.

IV. Committee Reports

A. One Stop Committee:Jeff Yaist

Jeff Yaist reported that the January 27th Partners' meeting was canceled because work on the One-Stop MOU could not continue due to the current flux in developing Ohio's new budget. May 18th is the next meeting at Lake1Stop. Jeff went over the Lake1Stop Balanced Scorecard covering the first half of the program year (7/1/08 – 12/31/08). Most all areas are meeting or exceeding the planned targets. The Scorecard will be updated. Lake1Stop is waiting to receive their fist formal status report on the One-Stop Gold Standard Program.

B. Marketing Committee..... Pat McAteer

Pat McAteer asked the board to recall that in the program years 06 & 07 Lake1Stop received small "Outreach" grants and one of the targets we set for our advertising efforts was to increase the level of consumers utilizing services at Lake1Stop to an average of 300. Pat reported that so far in 2009, One-Stop staff and Partner representatives are learning there is no better call for business than a demand for one's services. Since the first of January, 2009, the One-Stop has had over 400 consumers utilizing services each week and have had seen several weeks where over 500 consumers visited.

One-Stop workshops are at or near capacity and attendance of those who sign up is near 90%. There is a system in place to contact consumers just in advance of the workshop to confirm their attendance and this has increased the participation rate considerably and allows for someone waiting for a workshop to be scheduled into any openings. A copy of the workshop schedule was distributed in the meeting handouts. The "Jump Start your Job Search" workshop is an overall One-Stop orientation session that explains the services that are available and gives jobseekers a road map on how to effectively navigate the One-Stop and WIA systems. Beginning in May we are looking to hold some of these workshops at a satellite location in the west-end of the county to expand capacity and break-up some of the log jam that is occurring in Painesville.

Pat reported on the Jobapalooza Job Fair which has traditionally been held in mid-May each year. Due to the state of the economy, staff and partners are not receiving the employer commitments they feel they need to go forward with the traditional Jobapalooza event. Recently, area job fairs have had low numbers of employers participating and even fewer participating with legitimate hiring needs. Jobseekers are returning to the One-Stop frustrated and angry. Instead a job fair, staff and partners are considering a jobseekers forum that will offer mini workshops on resume writing, networking, interviewing skills.

C. Program Review Committee..... Eric Barbe

Committee Chairman Eric Barbe reported that there had been a suspension of the last \$50,000 of formula monies previously set aside for Incumbent Worker Training (IWT) because of the high demand for Individual Training Accounts (ITAs). All training monies are now gone and we have advised ODJFS and asked them to have a sense of urgency on making the Adult and Dislocated Worker Stimulus funds available. Bob is scheduled to be in Columbus on April 13, 2009 to receive more information on the Stimulus Package and will bring the information to the committee if/when needed.

D. Youth Council Committee Keith Miller

Keith Miller reported that the Youth Council had met twice recently relative to PY09 Youth programming. Keith directed board members to a detailed package on Program Year 2009 Youth proposal(s), Youth Council recommendations and suggested Board resolutions included with the meeting handouts. Mr. Miller noted that Bob Dawson would present these items under Other Business.

V. Other Business Dave Kalina

Bob Dawson summarized the details of the PY09 Youth Program procurement process and reviewed the Youth Council's recommendations to the WIB. Following discussions Mr. Kalina entertained the following actions:

“Traditional In & Out -of-School” Youth Programs

1. A motion was made by Jeff Malish recommending the Lake County Board of Commissioners establish a contract with Catholic Charities Community Services of Lake County to provide Youth Program services during Program Year 2009, subject to final negotiations and available funding. The motion was seconded by Eric Barbe. All were in favor with Spence Kline abstaining; Motion carried.
2. A motion was made by Eric Barbe recommending the Lake County Board of Commissioners to establish a contract with Willoughby-Eastlake City Schools to provide Youth Program services during Program Year 2009 subject to final negotiations and available funding. The motion was seconded by Mark Rosborough. All were in favor with Keith Miller abstaining; Motion carried.
3. A motion was made by Eric Barbe recommending the Lake County Board of Commissioners to establish a contract with Goodwill Industries of Ashtabula, Inc. to provide Youth Program services during Program Year 2009 subject to final negotiations and available funding. The motion was seconded by Dan Hart. All were in favor with no abstentions; Motion carried.

“Out-of-School” Youth Programs

1. A motion was made by Jeff Malish recommending the Lake County Board of Commissioners establish a contract with Catholic Charities Community Services of Lake County to provide Out-of-School Youth Program Services during Program Year 2009. The motion was second by Eric Barbe. All were in favor with Spence Kline abstaining; Motion carried.

VI. Adjournment..... Dave Kalina

There being not further business the meeting was adjourned by call of the Chair at 1:15 p.m.

The next meeting of the full WIB is scheduled for June 9, 2009 @ 11:30 AM.