

MEETING OF THE LAKE COUNTY WORKFORCE INVESTMENT BOARD
Tuesday June 9th, 2009 @ 11:30 AM
Technology Learning Center of the Auburn Career Center
8221 Auburn Rd, Concord, OH 44077

In Attendance

Eric Barbe	Dan Deitrick	Matt Battiato
Traci Conkling	Dave Kalina	Keith Miller
Sandy Halpert	Diana Harrison	Dan Hart
Spence Kline	Terry Lazar	Jeff Malish
Jennifer Rooney	Mark Rosborough	Allen Weaver
Gretchen Skok-DiSanto	Keith Hocevar	Gale Leonard-Stawieri
Louis Falk	Carol Darr	Ron Maruszak
Morris Beverage (P)	Pat McAteer (P)	Sam Delzoppo (P)

Not in Attendance

Jeff Yaist	James Dillard	Mary Rauzi
Maggie Lynch		

Others in Attendance

Bob Dawson (JFS)	Leslie Ryan (JFS)	David DiBiase (CGI)
Natalie McCarthy(MS)	Joe Augis (DOD)	Nanette Grupe (JFS)
David Reichert (BVR)		

I. Introduction of Local Officials and Guests..... Dave Kalina

Chairman Kalina called the meeting to order and opened the Floor to the public. There were no visitors. Bob Dawson introduced David Reichert from the Ohio Rehabilitation Commission Bureau of Vocational Rehabilitation. Dave will be a new WIB member replacing Traci Conkling who has been relocated to BVR's Akron office. Bob thanked Traci for her dedicated service to the WIB and the Youth Council. Jennifer Rooney introduced Natalie McCarthy who is a project coordinator with Mature Services and who will have reason to frequent Lake1Stop in the future representing Mature Services. Bob also welcomed and introduced David DiBiase from CGI Federal Inc and Lake1Stop as the meeting speaker of the day presenting on the Ohio Means Jobs system.

Special Presentation on Ohio Means Jobs
By David DiBiase
OMJ Administrator for Lake1Stop

David DiBiase from Lake1Stop performed and interactive overview on the Ohio Means Jobs system via a live hook-up. The system is operated by Monster and "spiders" using Monster technology. David introduced how Employers and Job Seekers can utilize <https://ohiomeasjobs.com/omj/>. For the Employer this is a window to look for Ohio-based talent, post job opportunities, and integrate employment events into a single, cost free point of contact. The Employer can complete a New Registration / Login / Update / Evaluate / Quick Job Post / Advanced Job Post and have access to Advanced Resume Search. By contacting Dave the search can be expanded outside of Ohio using Monster's national network at no additional cost.

For the Job Seekers, this is a website that allows the job seeker to search all electronic job opportunities which include Ohio employers, commercial job boards and niche industries and the job seeker can post their resume for free. The Job Seeker can complete the Registration / Login / Post / Update Resume / Career Exploration / Advance Job Search and search Ohio jobs by category. For further information or if you need help getting through the registration or any other process you can contact Dave DiBiase at david.dibiase@cgi.com or call 440-350-4323.

II. Old Business: .Approval of Minutes for the Meeting of March 31, 2009 Dave Kalina

Chairman Kalina asked that the Minutes from March 31, 2009 WIB meeting be approved. A motion was made by Eric Barbe and seconded by Spence Kline to approve the Minutes of the March 31, 2009 meeting. All were in favor; motion carried.

III. Administrator's Report Bob Dawson

Bob addressed the letters of appreciation that were part of the meeting handout package. One was from Lakeland Community College Executive Vice President, Provost and Dean of Facility, Frederick W. Law, PH.D., addressing Lake1Stop's contribution to the Healthcare Career Pathways Program and a second letter from President of Bowden Manufacturing, Andrew McCartney, addressing the importance and value of the Incumbent Worker Customized Training Agreement his company was granted from Lake1Stop.

Bob presented and reviewed a new Return on Investment analysis that has been developed at the suggestion of WIB Chair Dave Kalina. The report used actual data for the first three quarters of the current program year (7/1/08 -3/31/09). Using actual exited clients, the system tracks the direct training and/or placement cost for the client and compares it with the first year's earnings based on the client's wage at placement to show a "direct" return on investment. A second analysis adds the general WIA staff costs to calculate a total "net" return on investment for our WIA expenditures. The ROI Analysis will be updated on a quarterly basis. Chairman Kalina noted that even in a down economy the WIA expenditure was returning over three times its value to the local economy.

Bob spoke about the Youth Work Experience Program that started taking applications May 26th, 2009. The applications can be accessed at www.lake1stop.org. A special office has been set-up for this program at 84 N. State Street in Painesville. Catholic Charities Community Services of Lake County is the program operator. Snider-Blake Personnel will be providing the payroll services and will serve as the employer of record.

Bob announced that there will be a need for an Executive Committee meeting in the very near future to act on two newly required WIB policies dealing with Suitability for Training and Serving Family, Friends and Stakeholders.

IV. Committee Reports

A. Executive Committee..... Dave Kalina

Mr. Kalina thanked Vice-Chair Terry Lazar and Past Chair Jeff Malish for overseeing two important Executive Committee meetings held in May during his absence. The Executive Committee met jointly with the Youth Council on May 9, 2009 to act on the ARRA Youth RFPs. As a result of that meeting Catholic Charities Community Services of Lake County and Snider-Blake Personnel were recommended for contracts related to the 2009 ARRA Summer Youth Work Experience Program.

The Executive Committee met again on May 21, 2009 with the Program Review Committee and recommended CGI Federal Inc., for a contract to supply temporary “Stimulus” staffing at Lake1Stop to handle the increased numbers of Adult and Dislocated Workers that will be served by the Stimulus allocations. The committee also approved the set aside of 20% of the ARRA Adult and Dislocated Allocations for Incumbent Worker Training which had to be suspended back in February due to a shortage of formula funds.

There will be an Executive Committee meeting scheduled for sometime shortly after July 1st.

B. Program Review Committee..... Eric Barbe

Eric Barbe reported that the Program Review Committee met with the Executive Committee on May 21st at Willoughby-Eastlake City Schools Board of Education office. Bob Dawson Presented an overview and explained various aspects of the American Recovery and Reinvestment Act of 2009 including details on the Adult and Dislocated Worker allocations which combined totaled about \$ 750,000.

The Program Review Committee formally approved the procurement that had been performed for temporary ARRA staffing services at Lake1Stop. We received six competitive proposals in response to the RFP that was published for these services and after reviewing the RFP and the Evaluation Team’s information the Committee recommended CGI Federal Inc. for a staffing contract which will run from June 1, 2009 (or when fully executed thereafter) through May 31, 2010. The Program Review Committee also recommended that the Executive Committee establish a 20% set aside of Stimulus Funds for Incumbent Worker training which is allowable under the Recovery Act.

Eric also reported that we recently received a \$270,000 National Emergency Grant that was earmarked specifically to provide assistance including training to the displaced Willoughby GE workers. This Grant was awarded after multiple requests for assistance were turned down by ODJFS (Rapid Response) and DOL (TRADE application and appeal) dating back to early September, 2008. A majority of the workers were displaced in October, 2009 and the GE operations are now totally closed down. Over 90 people have lost their jobs.

C. Youth Council Committee Keith Miller

Mr. Miller reported that the Youth Council met on May 8th along with the Executive Committee to address proposals that had been submitted in response to two RFPs which were published April 17th for services to perform the 2009 Summer Youth Work Experience Program funded by the American Recovery and Reinvestment Act of 2009. This is a “summer only” program for 2009 as outlined in the Stimulus Bill that was passed by Congress and signed by the President this past February. We received approximately \$750,000 in Stimulus earmarked for Youth services only and 70% of the money must be spent by September 30th of this year. At the Youth Council meeting, Bob Dawson gave a detailed Power Point presentation on the Stimulus Bill and all of the provisions that went into the two Youth RFPs and the procurement process. Catholic Charities was recommended for a contract to operate the Summer Youth Work Experience Program and Snider-Blake Personnel was selected as the payroll vendor and employer-of-record for the program.

D. One Stop Committee Jennifer Rooney

Committee Vice-Chair Jennifer Rooney presented for the One-Stop Partners Committee. The committee has not met for the purpose of adopting a new two-year Lake1Stop MOU and cost sharing budget due to the uncertainty of the State budget. A new State budget must be in-place by July 1st as mandated by law. A mid-summer meeting of the One-Stop Committee is anticipated in hopes of bringing closure to the MOU process. A fully executed MOU for Program Years 2009 and 2010 is expected back in Columbus by September 15, 2009.

Jennifer commented on the Lake1Stop Balanced Scorecard that was distributed in the meeting handouts. The scorecard has been updated through March 31, 2009 which is the third quarter of Program Year 2008. The One-Stop is performing very well versus the goals and targets set forth by the One-Stop Partners Committee.

V. Other Business..... Dave Kalina.

There was no other business.

VI. Adjournment Dave Kalina

There being no further business the meeting was adjourned by call of the Chair at 1: 00 pm.