

MEETING OF THE LAKE COUNTY WORKFORCE INVESTMENT BOARD

Tuesday November 10, 2009 @ 11:30 AM

Held at

Lake County Job and Family Services Lake1Stop

177 Main St., Painesville, OH 44077

In Attendance

Eric Barbe	Ron Maruszak	Matt Battiato	Jeff Yaist
Sandy Halpert	Sam Delzoppo	Dave Kalina	David Reichert
Terry Lazar	Jeff Malish	Keith Miller	David Kalina
Jennifer Rooney	Mark Rosborough	Allen Weaver	
Gretchen Skok-DiSanto	Keith Hocevar	Gale Leonard-Stawieri	

Not in Attendance

James Dillard	Mary Beth Rauzi	Morris Beverage	Pat McAteer
Dan Deitrick	Dan Hart	Louis Falk	Margaret Lynch
Diana Harrison	Carol Darr	Spence Kline	

Others in Attendance

Bob Dawson	Leslie Ryan	Commissioner Dan Troy
Nanette Grupe	Nicole Gornick	

I. Introduction of Local Officials and Guests.....Dave Kalina****

Chairman Kalina called the meeting to order and asked Bob Dawson for introductions. Bob Dawson introduced Nicole Gornick, Manager, CGI Federal Inc.

Special Presentation on Ohio's Project HIRE Initiative

Nicole Gronick, Manager, CGI Federal Inc., provided a brief overview of the new Project HIRE Program that was recently introduced in Ohio as statewide initiative. Nicole manages the contract staff at Lake1Stop, Cuyahoga County's Employment Connection and the Geauga County One-Stop.

Project HIRE stands for Project Hometown Investment in Regional Economies. The state awarded \$257,161 to Areas 2 ,4, 5, 7, 9, 11, 12, and 20 for "launch" events to be held between September 2009 and June 2010. Nicole explained that our "by invitation only" Project HIRE event took place on October 26th and 27th at Mooreland on the Lakeland Community College campus where we matched four employers having open employment positions and Project HIRE Dislocated Worker candidates that were eligible for \$6,000 Ohio Learning Accounts that can be used for On-the-Job Training (OJT) and/or short-term training. Board members received a number of Project HIRE handouts with their meeting package including the statewide template for OJTs.

II. Old Business: Approval of Minutes for the Meeting of June 9, 2009Dave Kalina****

Chairman Kalina asked for a motion to approve the meeting minutes from the June 9, 2009 WIB. Jeff Malish moved to approve the minutes; seconded by Eric Barbie. All were in favor; motion carried.

III. Administrator’s Report Bob Dawson

Bob Dawson reported on the Annual PY 08 Performance results supplied by ODJFS and our PY09 Year-to-date WIA Return on Investment. The handouts showed that we had “met” all nine (9) required performance measures and “exceeded” seven (7) of the measures for the year ending June 30, 2009. The ROI spread sheet indicated that we had a 4.5 ROI on WIA expenditure for the quarter ending September 30, 2009. Bob indicated that several of his peers had asked for information on our ROI analysis and our One-Stop Balanced Scorecard. Bob Dawson distributed and reviewed a quick reference sheet on Workforce Investment Act Program, Eligibility & Services. The handout included brief descriptions and examples of Core, Intensive and Training Services along with a statewide One-Stop map and a all encompassing flow char of Ohio’s Workforce Development System.

Bob also distributed a current list of all the WIB members and their term expirations. Nine spots are scheduled to expire February 15, 2010 and members will be contacted for their approval to resubmit their names to the Lake County Board of Commissioners for a new term. It was also announced that the WIB is seeking at least one more private business member.

IV. Committee Reports

A. Executive Committee..... Dave Kalina

Dave Kalina reported that the Executive Committee met twice since the June WIB meeting. The July 13th was held at the Willoughby –Eastlake Schools Administration Office. At that meeting, two newly required policies dealing with WIA Intensive and Training services at Lake1Stop: The first policy approved was entitled “**Serving Family, Friends & Stakeholders**” which specifies a process for clients to declare certain known relationships that could or could be perceived to influence the WIA approval and eligibility processes and how conflicts would be avoided. Related to this same policy we formally acknowledged a reciprocal agreement with Ashtabula County for the “independent” review of WIA cases where necessary to avoid actual or perceived conflicts of interest. The second policy adopted was a new “**Suitability**” policy and reaffirmed our local **Self-Sufficiency Standard** as being 150% of the Lower Living Standard. This Self-Sufficiency Standard is the same as was originally adopted by the WIB at the onset of WIA. The “**Suitability**” policy lays out the required steps and conditions used to determine consumers’ appropriateness for training using WIA funds. Our “**Suitability**” process has been well received by state auditors and monitors so we basically just formalized our procedures into the required policy. Also passed was a motion to allow the funding of **Capitalization of Business** grants under a Department of Labor Waiver subject to the committee’s review and approval of final program guidelines and authorized the se-aside of \$50,000 for this activity.

The committee also acted to set-aside of the maximum amount allowed for **Incumbent Worker Training** subject to final rules from the State. At this meeting, Dave Kalina also announced the reappointment of all of the Committee Chairs for the current program year and he thanked them for their continued service to the WIB.

On September 11th, the Executive Committee met again at Willoughby-Eastlake and approved the final for the **Capitalization of Business** grants. About a week later, the State announced to us that the Department of Labor had reversed their position on the Waiver portion of this activity which really took the wind out of this initiative. At this meeting Bob Dawson also made the committee aware of the upcoming **Project HIRE** initiative that Nicole Gornick had outlined for

the WIB and the committee passed a motion to participate in this initiative and the use of Ohio Learning Accounts for short term classroom and/or on-the-job- training opportunities.

B. Program Review Committee Eric Barbe

Eric Barbe opened his report by saying: “It seems like just a short time ago at the June meeting of the WIB that we were talking about having considerable amounts of money available for intensive and training services including Stimulus funds and regular Formula funds that arrived July 1st. The state of the economy has placed unprecedented demands on our workforce and training systems and here we are less than 6 months later and we are out of Dislocated Worker Training funds and our Adult funds are very limited and in Priority of Service status.” Eric reported that Lake County is not alone in this situation with most, if not all of Ohio local workforce areas reporting that they are low or out of training funds as well. Eric reported that we have obligated enough DW and Adult funds to cover second semester expenses for our on-going students who were previously enrolled. The Priority of Service status for Adults means that we have only \$50,000 available for training in each of the last three quarters of the program year through June 30, 2010. Under Priority if Service, by established WIB policy, funding will be limited to Lake County residents, those within low income households, veterans and individuals having multiple barriers to employment. Eric stressed that we have more clients than ever from TRADE eligible separations and those populations can be served from Statewide allocations and the Project HIRE program that Nicole Gornick spoke about to open the meeting has approximately \$7.0 million available statewide to fund Ohio Learning Accounts which can be used for On-the-Job training and/or short term training but only for newly hired Dislocated Workers.

C. Youth Council Committee Keith Miller

Gayle Leonard-Stawieri presented for Keith Miller who was suffering from laryngitis. Gayle reported that the Youth Council had not met since the last WIB meeting but a lot of youth activity has been taking place. The 2009 Summer Youth Work Experience program which was funded by Stimulus dollars was very successful in Lake County and around the State of Ohio. Included in the meeting handouts was a summary overview of what occurred with this activity around the state. In Lake County we planned to serve a minimum of 145 youths and actually served 175. We had especially strong enrollment from the Out-of-School population and our allocation went further than originally estimated so we still have a approximately 20 Out-of-School youths working in the program which should conclude about the end of this coming January (2010). When the program is completed we will have spent close to all of our \$750,000 allocation with \$550,000 going to youth payroll. Also in the meeting handouts was a recent Lake1Stop newsletter featuring an article written by Aaron Bacurin who is a participant in the ARRA program working right here at Lake1Stop. Aaron did a nice job of explaining what the program has meant to him and how it has changed his life.

Gail also reported on our regular year-round Youth programs which are also going very well. The In-School programs at Catholic Charities and Willoughby-Eastlake are enrolled to near capacity as is the Out-of-School program operated by Catholic Charities. Bob Dawson informed us by memo a couple months back that after reconciling all of the youth accounts as of June 30, 2009, we were able to identify enough available dollars to fund the Goodwill Youth program that we approved last spring but had not yet funded. The Goodwill program started October 1st with 10 In-School and 10 Out-of-School slots.

Gayle also announced that in January (2010), the Youth Council will review all of our programs and be looking to request proposals for the program year that begins July 1, 2010 and the meeting to begin that process has been scheduled for Monday, January 25th at 3:00 PM.

D. One Stop Committee Jeff Yaist

Jeff Yaist reviewed the Lake1Stop Balanced Scorecard the first quarter ending which had been distributed in the meeting handouts. Jeff touched base on all areas including Outreach, Customer Service, Internal Operations, Development, Accountability and Fiscal. Jeff pointed out the weekly target for serving one-stop customers was 350 and we are currently averaging 49. Another strong number was the direct placement efforts which was targeted at 60 for the year and was at 38 for the first quarter. Jeff also commented on the goal to “Maintain an Equitable Return on Investment of WIA Expenditures”. The target set by the One-Stop Committee was 2.0 or > and Lake1Stop attained 4.5 (net) ROI in the first quarter during a year suffering from a very challenging economy with high unemployment.

Jeff also wanted the Board to be aware that through the July 31st reporting period that Lake County ranked 1st in (Dislocated Workers) and 2nd (Adults Funds) in Ohio in utilization of Stimulus monies. 100% of our Stimulus Youth funds have either been spent or obligated by contract. We are also well on our way to meeting the calendar year-end spending requirements with our formula funds.

V. Other Business..... Dave Kalina

Dave reported that there is a Regional Group of WIB Chairpersons that meets from a few times during the year. Dave was happy to report that he is part of the Regional WIB meetings. Dave also reported that Senator Sherrod Brown seems to be particularly interested in workforce issues and the more good news that the system can get to Senator Brown the better.

VI. VI. Adjournment..... Dave Kalina

There being no further business the meeting was adjourned by call of the Chair at 1:00 P.M.

Next Meeting of the Full WIB is Scheduled for March 30, 2010