

MEETING MINUTES
Lake1Stop Partners
January 27, 2010 – 10:00 am|
Lake County Department of Job and Family Service

Partner Representatives in Attendance

Carol Darr, Painesville ABLE
Steven Knotts, Lake Metropolitan Housing
Matt Battiato, Lake County Department of Job & Family Services
Ron Maruszak, Computer Savvy, Inc.
Jennifer Rooney, Mature Services
Jeff Yaist, Ohio Department of Job and Family Services
Allen Weaver, Lake County Port Authority
Hilary Strauss, Goodwill Industries of Ashtabula

Staff in Attendance

Bob Dawson
Leslie Ryan

Chairman Jeff Yaist called the meeting to order at 10:05 am and asked each attendee to introduce themselves to the group. Jeff introduced meeting guest Teresa Nicholson, Executive Secretary, Northeast Region 2, Ohio Department of Job and Family Services.

Ron Maruszak moved and Jennifer Rooney seconded a motion to approve the minutes of the August 26, 2009 meeting. All were in favor; motion carried. Steven Knotts abstained.

Jeff Yaist presented the Balanced Scorecard for Lake1Stop which was updated through December 31, 2009. Jeff explained the background of the One-Stop's goals and the Balanced Scorecard concept. All the goals were met or were showing excellent progress through the first half of the Program Year. Jeff pointed out a number of areas where the progress was exceptional especially in-light of the challenging economy.

Bob Dawson presented and reviewed performance related reports including the PY 09 1st Quarter WIA Common Measures Performance and the Area #5 WIA Return on Investment Analysis for the first half of the program year. Lake County "Exceeded" the performance standards for all six Adult and Dislocated Worker Common Measures for the 1st Quarter of PY 09 and attained at 3.9 Return on Investment (versus a target of 2.0>) on total WIA expenditures for the first half of PY 09.

Bob reviewed the current status of WIA funds. Adult funds are in Priority of Service status and will continue to be through the balance of the program year. During the first week in January (2010) Lake County received two new funding allocations including Rapid Response Funds (\$100,000) and Waiting List Reductions Funds (\$171,000). Ample money is now available for writing Individual Training Accounts which had been placed on hold since early November, 2009. Both special funding allocations expire on June 30, 2010.

A report on the statewide Project HIRE initiative was distributed and discussed. Lake County is one of Ohio's leaders in the use of these funds. Leslie Ryan reported on a Project HIRE event scheduled for February 2nd at Auburn Career Center. The event is being sponsored jointly by the Lake and Geauga county One-Stops and in conjunction with a meeting of the Lake-Geauga Chapter of the Society for Human Resource Management.

The committee reviewed various preliminary PY 10 One-Stop Cost Sharing Budget scenarios based on potential Partner Participation. There is virtually no difference in FTE cost to the Partners due to the high cost absorption by TANF and the rounding that is used in the budget calculations.

The Partners reviewed a request from American Logistics Group (ALG), Inc. to become a Lake1Stop Partner. Bob Dawson advised the committee that ALG is on our local Approved Training Provider List with over a dozen different programs approved. ALG has indicated their desire and willingness to be signatory to the Lake1Stop MOU at the half day a week level. The request has been brought to the Partners as a result of limited space and the for-profit status situation. There is no reference to new Partners (other than mandatory) in the MOU. There was a general expression by committee members that there should be a formal protocol established for considering new (non-mandatory) requests.

It was moved by Steven Knotts and seconded by Carol Darr to table the request, to research how other One-Stops were addressing and handling this situation and to secure legal advice from the County Prosecutor on the matter prior to the next meeting. All were in favor; motion carried. Ron Maruszak abstained.

Bob Dawson gave a summary of the Gold Standard Continuous Improvement Program. Lake1Stop currently has a Bronze level rating from their initial scorecard. Substandard rating areas have been addressed and there is a follow-up facilities review scheduled for January 29th. The State will be releasing a Gold Standard Partners Survey online in the near future. Committee members asked to be made aware of the survey as soon as it is made available. Lake1Stop is eligible for a One-Stop System Enhancement allocation of \$124,500. Funding requests are due to ODJFS by March 31, 2010. We are looking to improve the software on our computers in the Resource Room and looking at equipment to improve our workshops and training offerings such as a white board, lap tops and a closed wireless network for training job seekers and employers on the Ohio Means Jobs system.

The next meeting was scheduled for Wednesday, April 28th at 10:00 am.

There being no further business, the meeting was adjourned at the call of the Chair at 11:45 am.