

**MINUTES OF A MEETING OF THE
PLANNING & PROGRAM REVIEW
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

**January 25, 2011 at 10:00 AM.
Lake County Department of Job & Family Services**

Committee Members in Attendance

Eric Barbe
Sam Delzoppo (P)
Lou Falk
Jay D. Hart (P)
Terry Lazar
Jeff Malish (P)

Staff in Attendance

Bob Dawson
Leslie Ryan

Call to Order:

Chair Eric Barbe called the meeting to order at 10:05 A.M.

Approval of Minutes:

Lou Falk Moved to approve the previous meeting minutes from both the Planning and the Program Review committees. Terry Lazar seconded the motion. All were in favor; motion carried.

Administrator's Report:

Bob Dawson reviewed the PY 09 Final WIA Common Measures which showed Lake County Exceeding all six Adult and Dislocated Worker standards, the only area in Ohio Exceeding all six Adult and Dislocated Worker standards. The committee reviewed the PY 10 ROI Analysis for the first half of the program year which showed a 403% return on investment. The committee then reviewed the Lake1Stop Balanced Scorecard for the first half of the program year. By all accounts, Lake County continues to have stellar performance. Bob explained the history of Lake County's WIA performance and how the Lake1Stop Training & Placement Unit, under contract with CGI Federal, Inc., has made a huge difference in the overall Adult and Dislocated Worker performance.

Bob presented a spread sheet listing the OJT-NEG, On-the-Job Training accounts written since the inception of the program. The program is getting off to a slow start all across Ohio. It is believed that the timing of the program announcement (mid-November) has had the biggest affect on the program getting off the ground slow. Bob reviewed the outreach efforts that were being used to market the program. The program is expected to kick into a higher gear as hiring increases over 2011. The committee reviewed and discussed the status of the WIA funding and expenditures and reviewed an early projection for PY 11 WIA allocations.

New Business:

Bob Dawson explained the PY 10 competitive procurement process that resulted in CGI Federal Inc. being awarded the Lake1Stop staffing contract and which allowed for an additional year's contract based on satisfactory performance. The committee reviewed the mid-year monitoring report for CGI Federal required by the contract.

Terry Lazar moved to authorize the staff to negotiate and execute a staffing contract with CGI Federal, Inc., to provide staffing services at Lake1Stop for the program year beginning July 1, 2011 through June 30, 2012 in an amount not to exceed \$467,987.62 subject to available funding. Lou Falk seconded the motion. All were in favor; motion carried

Review New Training Providers and Programs:

Leslie Ryan distributed and reviewed a list of new training programs that had been approved or rejected during the preceding quarter (October 1, 2010 through December 31, 2010). Eric Barbe stated he was glad to see training approved in CNC "Swiss" operations and set-up at CITC in Cleveland. Leslie stated that CITC has a 100% placement rate with students funded through Lake1Stop and that they are looking to begin training at a Lake County location in the near future. Leslie reported that Meadowmark School of Business Software, Inc. is appealing our decision to not approve their program due to our inability to establish Labor Market Demand.

Other:

None

Adjournment:

There being no further business, Chairman Barbe adjourned the meeting at 11:15 AM.